

# Tri-County Airport Authority

## Meeting Sign-In Sheet



Meeting Date; Oct 8, 2019 6 PM

| <u>County:</u> | <u>Seat #</u> | <u>Member Name</u>       | <u>Signature</u>          |
|----------------|---------------|--------------------------|---------------------------|
| Holmes:        | 1             | Roy Brooks               |                           |
|                | 2             | Cliff McGowan            |                           |
|                | 3             | Charles "Chuck" Aronhalt |                           |
|                | 4             | Jack Locke               | <i>Jack Locke</i>         |
|                | 5             | Fred Provost             | <i>Fred Provost</i>       |
| Jackson:       | 6             | Vacant                   |                           |
|                | 7             | Thomas Leuenberger       | <i>Thomas Leuenberger</i> |
|                | 8             | Tiffany Wilson Garling   |                           |
|                | 9             | Terry E. Nichols, DMD    |                           |
|                | 10            | Vacant                   |                           |
| Washington:    | 11            | Jim Town                 | <i>Jim Town</i>           |
|                | 12            | Norman Rich              |                           |
|                | 13            | Rick D. Kerr             |                           |
|                | 14            | Ross Statham             | <i>Ross Statham</i>       |
|                | 15            | Alan Williams            | <i>Alan Williams</i>      |
|                |               | Mark Wilson              | <i>Mark Wilson</i>        |
|                | Brenda Wilson | <i>Brenda Wilson</i>     |                           |
|                | AVCON, Inc.   | <i>Col. PK</i>           |                           |
|                | Guest         |                          |                           |
|                | Guest         |                          |                           |

## **Airport Operations Report**

### *Physical Maintenance and Repair Highlights:*

- a) **FBO Building:** Fully operational
- b) **Front Gate:** Fully operational
- c) **Credit Card Machine:** Fully operational
- d) **Square:** TCA now has SQUARE to capture credit/debit card transactions for all fuel truck sales and for when the Siteminder is inoperative. All sales captured using SQUARE now go into the fuel account, rather than the operating account as it used to when we used the credit card machine in the Manager Office.
- e) **Fuel Farm:** Fully operational
  - i) Siteminder:
  - ii) AVGAS:
  - iii) JET-A:
- f) **Fuel Truck:**
  - i) JET-A Fuel Truck – Fully operational
  - ii) AVGAS/100 LL – Fully operational
- g) **Lektro Tug:** Fully operational
- h) **Rotating beacon:** Fully operational
- i) **Hangars:** All fully operational  
**Hangar Rental:**
  - i) There are 32 of 32 enclosed hangars currently being rented. (*T, Box, Double Box, & Commercial*)
  - ii) There are 3 of 8 shade hangar tie-downs currently being rented
  - iii) There are 2 of 15 open area tie-downs currently being rented
  - iv) There are 9 on our hangar waiting list who want enclosed hangars
- j) **Tractor:** Fully functional
  - i) The right rear tire keeps going slack, it must be aired up about every 14 days
  - ii) The Air Conditioner is no longer operational
- k) **Lawn Mower:** Fully operational
- l) **Edger:** Fully operational
- m) **Weed Trimmers:** Fully operational
- n) **Area improvement:** Ongoing mowing, edging, weed trimming, killing weeds, & tree trimming

## **GRANT ACTIVITY**

Since September 10, 2019

- 9/4/2019 – AVCON invoice #116322 for \$27,556.97 received (FDOT \$18443.62, FAA \$9113.35). Both on hold until prior payments clear the bank.
- 9/4/2019 – FAA funds for GCUC PA 5 in the amount of 52,258.36 and AVCON invoice 116153 in the amount of 12,725.06 received. Posted to QuickBooks and checks to repay line of credit cut.
- 9/6/2019 – FDOT fund for AVCON Invoice # 116027 in the amount of \$14,552.19 received. Posted to QuickBooks and check to pay vendor cut.
- 9/10/2019 – Payments to line of credit delivered.
- 9/16/2019 – Line of Credit funds posted to operating account. Checks needed to move funds to grant account and vendors printed for AVCON FAA portion of invoice #116322 and GCUC FAA portion of PA 6.
- 9/27/2019 - FDOT billed for AVCON invoice # 116319 in the amount of \$13688.00 as check for previous request cleared bank.  
FAA billed for reimbursement of AVCON # 116322 of \$9113.35 and GCUC PA6 in the amount of \$51,270.08.
- 10/4/2019 - GCUC PA 7 received in the amount of \$176,933.70. This will be held until payment of Invoice #116319 has been paid by FDOT, check mailed and cleared the bank.