



Tri-County Airport Authority ("TCAA")

1983 Tri-County Airport Rd - Bonifay, FL 32425

Mail: PO Box 756, Bonifay, FL 32425

Executive Committee Meeting Minutes

February 4, 2020, 10:00 AM, Airport Conference Room

In attendance were Jack Locke (Chairman), Norman Rich, James Town, Ross Statham and Roy Brooks (TCAA), Howard R. Klein (AECOM) as well as representatives from AVCON. The purpose of the meeting was to review and finalize the long range plan.

1. **Call to Order-** Jack Locke, Chairman called meeting to order at 10:00 AM. A quorum for the Executive Committee with 4 of 5 members present was established.
2. The proposed airport master plan, which has been in progress since last year, was discussed with the Executive Committee on a point by point basis by Howard Klein of AECON. (See the enclosed attachments and presentation slides.)
3. A few small modifications and changes were made by the Executive Committee on the "short term" projects list (2020-2024) during the discussions. Specifically, it was decided to move item S5 (Implement Height Zoning Ordinances) from FY 2024 back to FY 2021, to move item A7 (Conduct Obstruction Removal and Obstacle Review) forward and to include a periodic review of runway markings within our planning and review. These changes were noted by AECOM and AVCON and will be included in the "Final" version of the TCAA long range plan.
4. There was a discussion led by James Town around financial strategies we could use with the three counties we serve to pave Tri-County Airport Road from the current airport entrance today south to the new proposed hanger entrance access road listed in the plan by using other possible sources of funding. It was noted that while this paving project is listed in the plan, this would not be funded by the FAA or from Florida Department of Transportation's airport funding.
5. The Executive Committee recommended we submit the master plan, with recommended changes, to the TCAA Board at our February 11, 2020 meeting. The Secretary will publish the proposed master plan without changes on the website and forward the link to all members of the board.
6. AVCOM representatives submitted the change order for painting the helipad with the added cost of \$600, and since the final work is eminent, the Executive Committee unanimously approved the change order to complete that long-running project.
7. **Meeting was Adjourned by Locke at 11:12 AM.**

These minutes were compiled by the Secretary on behalf of the Executive Committee, and when subsequently approved by the Board of Directors and signed and dated by the Secretary, shall constitute a true record to be included with the official legal records.

Ross E. Statham, Secretary