



AVCON, INC.
Engineers & Planners

320 Bayshore Drive, Suite A
Niceville, Florida 32578
Phone: (850) 678-0050
www.avconinc.com

2020.0268.02 Task Order 080 DBE Plan

September 15, 2020

Mr. Ross E. Statham, Secretary
Tri-County Airport Authority
1983 Tri-County Airport Road
Bonifay, Florida 32425

Reference: DBE Goal Methodology and Public Notice: FY 2021-2023
Tri-County Airport

Dear Ross:

Please find attached the proposed DBE Goal Methodology per our discussions last week. With your concurrence, please perform the following steps as required for adopting the new goal:

1. Print one hard copy of the DBE Goal Methodology paper for public review in the airport terminal and/or other appropriate offices in the local area. A copy of the document will be forwarded to the FAA by Taffy Pippin Consulting.
2. Publish the attached Public Notice on the airport's website and make available to minority-focused media and trade associations. This notice should be made available to the public for 30 days, and written comments will be accepted for 30 days following publication of the notice.

We recommend that you also forward a copy of the Public Notice to the following two agencies:

The Florida Small Business Development Center at the University of North Florida
UNF Adam W. Herbert University Center
12000 Alumni Drive
Jacksonville, FL 32224-2677
(904) 620-2476

Small Business Administration
North Florida District Office
7825 Baymeadows Way, Suite 100B
Jacksonville, FL 32256
(904) 443-1900

Please feel free to contact me at your convenience if you have any questions.

Sincerely,
AVCON, INC.

A handwritten signature in black ink, appearing to read "Virgil C. Lee", written over a horizontal line.

Virgil C. "Lee" Lewis, P.E.
Regional Manager

Enclosures