

Regular Board Meeting Minutes

March 8, 2022 5:00 PM, Via Video Conference as Published

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order-** Jack Locke, Chairman called meeting to order via video conference at 4:58 PM; the Secretary called the role and a quorum was confirmed.
2. **Invocation** – Logan Chappell
3. **Review of Agenda.** The Agenda was reviewed; Statham requested that the Airport Operations and Fuel report as well as the AVCON report be removed from the Consent Agenda; it was moved to old business. Brenda Wilson asked that a grant request be added under new business on the meeting agenda.
4. **Consent Agenda items were unanimously approved as submitted:**
 - a. Last month's meeting minutes
 - b. Treasurer's report
 - c. Technology Report
 - d. Grant Activity Report
5. **Audience wishing to speak:** None.
6. **Old Business:**
 - a. Lee Lewis at AVCON reported that regarding potential FAA "BIL" funding that recently was passed by Congress, he feels sure we are eligible but doubts that we will actually receive any funding as the FAA is concentrating on commercial airports over general aviation airport at this time. He reported that it will require an application and write-up and the deadline is approaching rapidly. After discussion, the Board asked him to seek to move it forward. There were discussions as to use of funds, which included enhancements to our existing building vs replacement of the building, as well as discussions about our five-year plan.
 - b. Mark Wilson, Airport Manager, noted that his (enclosed) report includes detailed historical analysis as to fuel purchases and sales. He noted that due to Russia's recent invasion of Ukraine that fuel prices have been climbing drastically—and that an analysis of other airports in the area shows that others have been raising their prices as well. The Board expressed their thanks for his analysis.
 - c. Regarding FAA lien against an aircraft being filed against a past due tenant, the airport staff reported that the lien has been submitted to the FAA, and that they list the lien as "pending." Staff will continue to check on the lien status.
 - d. Regarding our advertising for requests for quotation for engineering firms, the airport staff reported that they have and continue to advertise as previously decided in the January 11, 2022 meeting. Deadline for Letters of Interest are due back to the Airport no later than March 31, 2022 and all responses received are to be reviewed at our next board meeting. No action by the Board required at this time.
7. **New Business**
 - a. Statham reported that the airport is hosting an EAA "Young Eagles Day" on April 23, 2022 with a rain date of May 7, 2022. The Airport Manager will be in attendance that day and will be dispensing fuel by truck to pilots as needed. The Board has agreed to provide these pilots with tenant pricing discounts of twenty cents per gallon of fuel purchased.
 - b. AVCON reported that the FAA reports that they are close to approving our previously submitted Master Plan Layout which has been ongoing for over a year but had to wait for an FAA-mandated wildlife study, which was completed in June 2021. Mr. Lewis sought our input regarding construction of hangars, or perhaps terminal replacement, or perhaps terminal improvements. The Board indicated that they would like to see the terminal building replaced rather than renovating the existing building. AVCON reported they believe it may be prudent to replace the large back-to-back box hangars behind our terminal building with a larger structure that will provide significantly more hangar space. The Board indicated that we believe more large hangars would potentially attract additional larger aircraft.

There was a discussion about potential funding we may have available and possible uses for the funds. Mark Wilson noted that our annual airport inspection is scheduled for Thursday (March 10) and that last

year we were significantly dinged for having our runways poorly marked, due to our markings and runway numbers being covered by mildew. He noted that he would like to see us spend money to repaint our numbers and to outline them using black paint as well. No action by the board, but AVCON thanked us for our input.

- c. Airport staff asked the Board to give the Chairman permission to sign Resolution Number 22-03 for approval of a grant request for Obstacle (tree) Removal which has come available through FDOT. Statham moved, and Leuenberger seconded, that we direct our Chairman to sign the Resolution and the formal Grant Request on behalf of the Board. Motion carried.
- d. Our Chairman requested that we have our April 12, 2022 meeting in the airport conference room rather than by video. Motion carried.

8. **Adjourned** at 5:37 PM.

These minutes were compiled by the Secretary on behalf of the Board of Directors, and when subsequently approved by the Board of Directors and signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary