

Regular Board Meeting Minutes

April 12, 2022 5:00 PM, Airport Conference Room

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order-** Jack Locke, Chairman called meeting to order at 5:23 PM; a quorum was confirmed.
2. **Invocation** – Logan Chappell
3. **Review of Agenda.** The Agenda was reviewed; Statham requested that the AVCON report be removed from the Consent Agenda; it was moved to old business. Brenda Wilson asked that a grant resolution and request be added under new business on the meeting agenda.
4. **Consent Agenda items were unanimously approved as submitted:**
 - a. Last month's meeting minutes
 - b. Treasurer's report
 - c. Airport Manager's Report
 - d. Technology Report
 - e. Grant Activity Report
5. **Audience wishing to speak:** None.
6. **Old Business:**
 - a. Calvin Palmer of AVCON reported on several projects as noted in the enclosed report. As a result of his report, Statham moved, and Leuenberger seconded, that we direct the Chairman to sign both a resolution as well as a requested extension as described in the report. Motion carried unanimously.
 - b. The airport staff reported that the FAA aircraft lien on a past due tenant has been discussed recently with the FAA, who continues to list the lien as "pending."
 - c. Regarding our requests for quotation for engineering firms, the airport staff reported that over \$900 was spent in advertising (via public notices) in four local and regional newspapers) Notices were also posted on our website and in our lobby for a lengthy period. Staff noted that we had one respondent (the incumbent vendor, AVCON). The Board discussed that we have been very pleased with AVCON's services to date and expressed its unanimous desire to continue the relationship. The Secretary will prepare a letter to Florida Department of Transportation letting them know our plans are to continue our relationship with AVCON as well as the process we used to advertise and select.
 - d. Regarding our planned April 23, 2022 Young Eagles Day to be conducted on the field by the EAA, Statham moved that \$100 (or less) be budgeted for bottled water, ice and snacks for the 55 participants and their parents who will be in attendance that day. Chappell seconded; motion carried unanimously.
7. **New Business**
 - a. The Chairman discussed a proposal we have on the table from a potential tenant who wishes to lease the two hangars currently under "land lease" from Baptist College, who are in default of the fuel purchase provisions of their land lease. He noted that he plans to meet with the leadership of the College next week and will strongly encourage them to accept the proposal. The Board encouraged him in this matter and unanimously gave him the authority and flexibility to negotiate on our behalf.
 - b. In a discussion about our having in-person meetings as well as computer video meetings, our Chairman reported that some members have reported that they would prefer more in-person meetings, unless our agenda is brief (such as a recent 10-minute monthly meeting with no agenda items.) Statham moved, and Provost seconded, that we move our meetings back to in person meetings, and allow anyone who needs to attend by phone to simply call in as needed; meetings that we know will be short, and with limited agenda items, can be easily conducted via computer video. Motion carried unanimously.
8. **Adjourned** at 6:05 PM.

(The remainder of this page is intentionally blank.)

These minutes were compiled by the Secretary on behalf of the Board of Directors, and when subsequently approved by the Board of Directors and signed by the Secretary, shall constitute a true record to be included with the official legal records.

A handwritten signature in blue ink, reading "Ross Statham", is positioned above a horizontal line.

Ross E. Statham, Secretary