**GRANT ACTIVITY – 3 MAY 2022**

**FAA**

4/11/2022 email received from Stephen Wilson stating that the ARP Grant shows a status of “Awaiting Execution.” After updating the email addresses on file, the document was fully executed by all parties on 4/14/2022.

Pay request for the full $32,000.00 was submitted successfully after three attempts on 5/2/2022. The request was for reimbursement of the airport manager’s net salary from 1/1/2021 through 2/25/2022. Grant does not cover any mileage or employee’s portion of payroll taxes. Support documentation submitted included a check detail for the specified period listed and copies of the bank statements with the payments to the airport manager highlighted.

**FDOT**

4/8/2022 an email was received from AVCON which included an outstanding invoice that still needs to be submitted to the Authority on the Wildlife Management project. Documents were reviewed and printed by the administrative assistant, who will get the Chairman to sign where appropriate once Grant Coordinator signs the certification and returns to us. Lee with AVCON indicated that he spoke with Vanessa Strickland at FDOT regarding the Design and Construct Terminal Access & Security Improvements grant for which AVCON will be requesting an extension.

Resolution 22-04 signed by Chairman following last month’s meeting as well as the extension request for the Terminal Access & Security Improvements grant. Both documents submitted to FDOT as requested by Vanessa Strickland.

4/12/2022 Pay request for AVCON invoice # 121340 in the amount of $13,820.00 submitted to FDOT for processing.

4/13/2022 Received email from Vanessa Strickland with the third grant agreement for this funding year. Agreement is for the Utility Improvements – Stormwater and Electrical. Administrative Assistant sent AVCON a request to prepare the Resolution prior to the Executive Committee meeting on 4/26/2022 and notified the board secretary via email that a Zoom meeting needs to be conducted on that date.

4/18/2022 Email received from FDOT with the executed grant for the Obstruction Removal grant. Notice to Proceed will be available in the JACIP system.

4/20/2022 Funding received from FDOT for AVCON Invoice 121340. Cut check and arrangements made to have Chairman and Secretary to sign payment.

4/25/2022

Lien release sent to AVCON for signature and notarization. Payment placed in the mail. Sent a reminder email requesting the Resolution for Executive Committee meeting to scheduled 4/26/2022

4/26/2022

Received the requested Resolution for the Utility Improvement grant from AVCON to be presented at meeting on this date. Notarized lien release received back from AVCON.

4/27/2022

The Chairman signed Resolution 22-05 and grant agreement for the Utility Improvements. The Administrative Assistant scanned the documents and then forwarded to FDOT for processing. Fully executed grant agreement has yet to be received.