

Mmmm DD, 20YY

Tenant Name (HLA 2021-2022) ([Title])
Tenant Address
Tenant e-mail address
Tenant Number

Dear Mr. Tenant Name:

The Tri-County Airport Authority (TCAA) has adopted a new hangar leasing document and rental rate schedule effective October 1, 2022. Please complete the emergency contact information, and digitally sign and date the enclosed document.

We've made some changes over last year; here are the high points:

- We had to bump rates up slightly—5% on hangars, \$1 per month on tie-downs.
- You are still allowed to pay annually, but the discount has been removed.
- We reported last year that we would require that tenants must maintain a flyable aircraft in each rented hangar or tie-down effective 1 October 2022. We have modified that—tenants without a legally flyable aircraft in the hangar or tie-down space will pay a \$200 per month surcharge per hangar or space. (see Section 4.6)
- Due to Holmes County Fire Department and State of Florida statutes, you are not allowed to have a “private” lock on your hangar. **THESE WILL BE REMOVED AND DISCARDED WITHOUT NOTIFICATION.** (see Section 11.4)
- If you wish to have a keypad lock, contact the airport manager and we will use our best efforts to install a keypad lock and program it with a code of your choosing. (see Section 11.5)

By 1) signing the document, 2) ensuring that you are current on your rent and 3) providing your credit card information to the Airport Manager, you will continue to be eligible for the tenant fuel discount of \$0.20 per gallon. Credit card payments for rent will continue to incur a 3.5% convenience fee.

As you may know, the airport operated last year with a budget shortfall, which was caused primarily by our insurance rates increasing dramatically but was fortunately offset by an unexpected COVID grant. We will continue to work hard on your behalf to ensure that you receive an excellent value by locating your aircraft at Tri-County and believe that these changes will ensure we meet those goals.

Please contact me directly if you have questions or need further clarification.

Sincerely,

Jack Locke

Herbert J. Locke, Jr.
Chairman

Attachments:

Rental Rate Chart
Lease Document