

Regular Board Meeting Minutes

January 10, 2023 - 5:00 PM - Airport Conference Room

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order-** Chairman Locke called meeting to order at 4:56 PM; a quorum was confirmed.
2. **Invocation** – Ross Statham
3. **Review of Agenda.** Approved as submitted.
4. **Consent Agenda** items were, as previously determined by procedure, approved as submitted:
 - a. Last month's meeting minutes
 - b. Treasurer's report
 - d. Technology Report (No activity)
 - e. Grant Activity Report (See attached report)

5. **Audience wishing to speak:** None.

6. **Airport Manager Report (enclosed):** Routine discussion, including reports of fuel purchases and sales as per the enclosed report. No action on the Board's part.

7. **AVCON Report:** Calvin Palmer from AVCON (report enclosed) discussed the current terminal improvements project now underway, the obstruction removal (trees) and the electrical vault project as well as other items described in the report.

Regarding the ongoing trees and bird rookery issue, All Clear Land Clearing has met with Palmer and they have moved equipment onsite and are ready to begin to clear the non-wetland areas around the rookery, which is to the north of the shade hangars.

There was a discussion between board and Palmer about the upcoming electrical vault project and potential future runway and taxiway light replacement with new LED technology which will draw significantly less power than what is in place today.

Brenda Wilson reported that due to a repair of the runway and taxiway light controls we have achieved a significant cost savings in our power usage.

8. **Old Business:**
 - a. Mark Wilson, Airport Manager, reported that the approved cell phone is on order as was approved, but that due to ineptitude on the part of our current phone vendor we were unable to port our phone number. He and Statham (Secretary) will ensure that the new phone number is updated in the needed records. We may be required to have a public phone in the lobby, and if so, Wilson has a plan in mind that will allow us to do so easily and inexpensively.
 - b. Regarding the estate of James P. Neill, who has an aircraft in the shade hangar that we have filed a lien, Brenda Wilson and Statham (Secretary) reported that there has been some communications from the law firm, but no movement as of yet.
 - c. Because of the AVCON report of the removal of the dry ground trees around the "rookery" to the north of the shade hangars (above), additional discussion was tabled.
 - d. Locke (Chairman) reported that our north hangar and office building tenant, The Chamberlain Foundation, has not signed the lease on the hangar and building which was deeded over to the airport from the Baptist College of Florida effective 1 November 2022. There was a discussion about airport policy around subleasing hangar space, as well as a discussion about the need for the Chamberlain Foundation to sign their lease as they had agreed verbally. Leuenberger moved that we direct the Chairman to reach out to Nate Nolin, Esq (our attorney) to discuss.

9. **New Business**

a. None.

10. **Adjourn:** There being no other business, the meeting was adjourned at 5:38 PM.

These minutes were compiled by the Secretary on behalf of the Board of Directors, and when subsequently approved by the Board of Directors (the following meeting) and signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary