**GRANT ACTIVITY – 3 MAY 2023**

**FAA** -**None**

**FDOT**

**Terminal Access & Security Improvements**

4/4/2023 - Funds for AVCON Invoice 124236 posted to our account. Deposit recorded in QuickBooks, lien release prepared, and check printed for vendor. Arrangements were made to obtain two signatures on check. Admin received AVCON Invoice # 124390 in the amount of $9,694.75 for processing. Admin reviewed documents for accuracy, logged in QuickBooks, prepared the Grant Coordinator’s Certification Form, and forwarded all to Coordinator for review.

4/5/2023 - Secretary and Chairman signed check for AVCON Invoice 124236, lien release forwarded to AVCON for signature as well as notarization and check placed in mail to their corporate office.

4/6/2023 - Signed and notarized lien release received from AVCON.

4/7/2023 - Grant Coordinator signed the certification form.

4/13/2023 - Check # 1020 for Invoice 124236 cleared bank.

4/17/2023 - Pay request G1J20-11 submitted to DOT of processing.

4/21/2023 - FDOT funds posted to our account.

4/24/2023 - Funds recorded in QuickBooks, payment for Invoice 124390 printed and lien release prepared. One signature was obtained on check and still working on arrangements for the second signature.

4/25/2023 - The second signature was obtained on check.

4/26/2023 - Lien release and copy of signed check email to AVCON for processing. The original check was placed in the mail to AVCON’s corporate office.

**Obstruction Removal – no activity**

**Utility Improvements- Stormwater and Electrical**

4/5/2023- Secretary and Chairman signed check, lien release forwarded to AVCON for signature as well as notarization and check placed in mail to their corporate office.

4/6/2023 - Signed and notarized lien release received from AVCON.

4/13/2023 – Check # 1019 cleared our account.

**Height Zoning Ordinance – no activity**

**Re-Mark Airfield Markings – no activity**