

Regular Board Meeting Minutes

November 14, 2023 - 5:00 PM - Airport Conference Room

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order:** Chairman Locke called meeting to order at 4:56 PM; a quorum was confirmed as per the attached sign-in sheet.
2. **Invocation:** Ross Statham
3. **Review of Agenda:** Accepted with one addition to new business listed below.
4. **Consent Agenda** items were, as previously determined by procedure, approved as submitted:
 - a. Last month's regular meeting minutes
 - b. Treasurer's report – See attached report
 - c. Grant Activity Report – See attached report
5. **Audience wishing to speak:** NONE
6. **Airport Manager Report (enclosed):** Routine discussions. No action items for the Board.
7. **AVCON Report:** Calvin Palmer from AVCON discussed the enclosed report; there was one action item required by the board, the remainder was reporting and discussions for clarification.
 - a. **Action Item 1:** Motion made by Brooks and seconded by Cloud to move forward with their proposed plan for Task Area 2 regarding a change of funding for Infield Stormwater Improvements. Motion carried unanimously.
8. **Old Business:**
 - a. **CD Rate Approval:** Administrative Assistant Brenda Wilson reported the best CD rate (as previously discussed) was available from Peoples South Bank. Statham moved and Brooks seconded that we move \$50,000 in funds to a Peoples South Bank CD, and that Executive Committee Members Herbert Locke, Roy Brooks, Thomas Leuenberger and Ross Statham be signers on the account additionally Brenda Wilson will be a signer as well as the Administrator for the account. Motion carried unanimously.
9. **New Business:**
 - a. **FDIC Maximums:** The Secretary noted that he, the Treasurer and Brenda Wilson (who had brought it their attention) had discussed that the Federal Deposit Insurance Corporation has a \$250,000 limit per depositor, and that we have more than that amount on deposit at One Florida Bank. He reported that he, the Treasurer and Brenda Wilson would like to move one of our accounts (Reserve Fund) from One Florida Bank to Peoples South Bank and so moved. Seconded by Brooks; motion carried unanimously.
 - b. **Aircraft Tug & ATV Sprayer Request:** The Chairman reported that after discussions with the Florida Department of Transportation, he would like us to request funding for a new aircraft tug (\$63,000) and a 4 wheel drive diesel ATV and sprayer (\$20,325). The current tug is quite old and has become difficult and expensive to repair; we are having vegetation growth issues along our fence and other areas that need to be controlled. After a discussion about purchasing using state contracts, the Chairman moved, and the Secretary seconded, that we direct AVCON (who was present at the meeting) to formalize the request with FDOT to obtain funding for the needed equipment. Motion carried unanimously.
 - c. **Possible new hangar locations:** The Secretary discussed an enclosed report showing that there is excellent hangar space available to the west of the large tie-down apron, with road frontage. There was a discussion about placing general aviation or corporate

hangars in that location as well as other locations previously identified in the southwest corner of the airport.

- d. **Potential to pave Tri-County Airport Road:** The Secretary discussed a meeting that he and the Chairman had with a potential tenant who is interested in building a maintenance hangar and offices at the airport, but has concerns about the dirt road that he, his employees and his customers would have to travel to get to the hangar. Statham noted that the company is sending a confidential letter of intent and would be bringing 30 or more jobs to the airport and Holmes County. He asked that the Board consider asking Holmes County to make the paving of Tri-County Airport Road from the bottom of our parking lot to the bottom of the airport boundary a priority within the next two years.

10. Adjourn: There being no other business, the meeting was adjourned at 5:38 PM.

These minutes were compiled by the Secretary on behalf of the Board of Directors, and when subsequently approved by the Board of Directors (the following meeting) and signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary