
Regular Board Meeting Minutes

April 9, 2024 - 5:00 PM - Airport Conference Room

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order:** Chairman Locke called meeting to order at 5:07 PM; a quorum was confirmed as per the attached sign-in sheet.
2. **Invocation:** Jack Locke
3. **Review of Agenda:** Approved.
4. **Consent Agenda** items were, as previously determined by procedure, approved as submitted:
 - a. Last month's regular meeting minutes
 - b. Treasurer's report – See attached report
 - c. Grant Activity Report – See attached report
5. **Audience wishing to speak:** None.
6. **Airport Manager Report (enclosed):** Routine discussions. No action items for the Board; see the enclosed report.
7. **AVCON Report (enclosed):** Calvin Palmer from AVCON discussed the enclosed report.
8. **Old Business:**
 - a. **Solar Power to Airport Sign:** Board Member Acuff reported upon designing the necessary solar panel equipment, he determined that additional items will be required and provided the board with a breakdown of the items and the system schematics (enclosed). The additional items put the total cost over the original approved budget amount of \$1300. Roy Brooks motion that the board increased the budget to \$2,000. Alan Williams seconded; motion carried.
 - b. **One Florida Bank Line of Credit Renewal:** Brenda Wilson, Administrative Assistant informed the board that needed to identify which signer would be responsible for the renewal and record the new amount of the line of credit request is to \$125,000. Acuff moved that Treasurer, Thomas Leuenberger be responsible for the renewal and to increase the amount to \$125,000. Brooks seconded the motion. Motion carried unanimously.
 - c. **Renewal of the Insurance Liability, Fuel Tanks:** Treasurer Leuenberger advised the board that the policy for the fuel farm is due to renew in July. Leuenberger wants to set up a time to review the policy with the insurance carrier so that the carrier can explain the policy to him. Leuenberger asked that we place this item back on the agenda for next month so that he can report on his meeting. No action necessary currently.
9. **New Business:**
 - a. **Hangar Door Repair:** Airport Manager, Mark Wilson, reported that the cylinder that was still in disrepair was taken to a different hydraulic repair shop, who was able to repair the cylinder properly. The cylinder was re-installed on the hangar door of C5, and the door is functioning properly. Both cylinders on C4 still need to be removed, rebuilt and re-installed. Airport Manager will arrange a time for the repair to take place with the tenant. The cost for the repair on C5 will be recouped from that occupant per the rental agreement.
10. **Adjourn:** There being no other business, the meeting was adjourned at 5:38 PM.

These minutes were compiled by Brenda Wilson, the Secretary being on vacation, on behalf of the Board of Directors, and when subsequently approved by the Board of Directors (the following meeting) and signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary

DRAFT