**GRANT ACTIVITY – NOVEMBER 2024**

**FAA**

**Utility Improvements- Stormwater and Electrical**

10/10/2024- Check number 1053 cleared our account.

11/1/2024 - Admin received an email from AVCON with Southeast Site Service pay application number 4. The FAA portion of this pay application is $113,764.87.

11/4/2024 - All documents reviewed. Grant certification form prepared. Email from AVCON forwarded to Grants Coordinator for review. The certification form was sent to Grants Coordinator for signature through DocHub.

11/5/2024 - The signed certification forms received via DocHub.

11/6/2024 - Pay request submitted to FAA for processing via the DELPHI system.

**FDOT**

**Utility Improvements- Stormwater and Electrical**

10/10/2024 - FDOT funds posted to our account.

10/11/2024 - The required entries were made in QuickBooks and a check was printed for the $70,843.69 due to Southeast Site Services for pay application number 3. A lien release was prepared.

10/14/2024 - The required signatures obtained on the grant check.

10/15/2024 - A copy of the check and lien release sent to Southeast Site Services via email for processing.

10/16/2024 - The signed lien release received back from contractor and check mailed.

10/31/2024 - Check number 1054 cleared our account.

11/1/2024 - Admin received an email from AVCON with Southeast Site Service pay application number 4. The FDOT portion of this pay application is $49,907.01.

11/4/2024 - All documents reviewed. Grant certification form prepared. Email from AVCON forwarded to Grants Coordinator for review. The certification form was sent to Grants Coordinator for signature through DocHub.

11/5/2024 - The signed certification forms received via DocHub. Arrangements made to have the chairman sign required documents.

11/6/2024 - Admin collected signed documents and submitted pay request to FDOT via email.

**Height Zoning Ordinance – NO ACTIVITY**

**Future Hangar Site Improvements – NO ACTIVITY**

**Design & Construct RSA, ROFA & OFZ Improvements – NO ACTIVITY**